**PACIFIC GROVE MIDDLE SCHOOL**

**STUDENT REGISTRATION INFORMATION**

Phone (831) 646-6568 Fax (831) 646-6652

See www.pgusd.org for residency requirements and district boundary map

**TO REGISTER A NEW STUDENT YOU WILL BE ASKED TO BRING IN THE FOLLOWING DOCUMENTS.** If you do not have this with you, you will not be able to register your student.

1. **1st proof of residency**: A **current utility bill** (no older than 30 days) that clearly shows the address where service is being provided and along with your name on the bill– such as PG&E, Cable, Water Company or Garbage Service. The following items are **NOT** permissible as proof of residency: driver’s license, vehicle registration, telephone/cell phone billing, insurance payments, first class mail, PG&E confirmation of service, and past due bills.
2. **2nd proof of residency:** A **current lease/rental contract or current mortgage bill** no older than 30 days (in the event utilities are included in rent /lease agreement that must be clearly stated).
3. Certified Copy of or original Birth Certificate
4. Proof of Immunization \*\* SEE BELOW FOR REQUIREMENTS
5. If your child was enrolled in Special Education, bring a current IEP

The following items would also be helpful:  
1. Current Photo

2. Official or unofficial copy of former school transcripts/checkout sheet/ most recent report card

3. Copy of current standardized Test Scores

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| Immunization Requirements | To enter or transfer into public and private elementary and secondary schools (grades kindergarten through 12) children under age 18 years must have immunizations as outlined below |  |
| Vaccine | Required Doses |  |
| Polio | 4 doses at any age but…. | 3 doses meet requirements for ages 4-6 if at least one was given on or after the 4th birthday. 3 doses meet requirement for ages 7-17 years if at least one was given on or after the 2nd birthday |
| Diphtheria, Tetanus, and Pertussis Age 6 years and under (Pertussis is required) DTP, DtaP or any combination of DTP or DtaP with DT (diphtheria and tetanus) | 5 doses at any age, but… | 4 doses meet requirements for ages 4-6 years if at least one was on or after the 4th birthday |
| Age 7 years and older (Pertussis is not required) Td, DT, or TdaP or any combination of these but | 4 doses at any age, | 3 doses meet requirements for ages 7-17 years if at least one was on or after the 2nd birthday. If last dose was given before the 2nd birthday, one more (TD) dose is required |
| 7th grade and 8th grade Tdap booster | 1 dose | Required |
| Measles, Mumps, and Rubella (MMR) Kindergarten | 2 doses | Both on or after 1st birthday- two doses of measles-containing vaccine required. One dose of mumps and rubella containing vaccine required. |
| 7th grade | 2 doses | Both on or after 1st birthday |
| Grades 1-6 and 8-12 | 1 dose | Must be on or after 1st birthday |
| Hepatitis B  Kindergarten  7th grade | 3 doses at any age3 doses at any age |  |
| Varicella Kindergarten-of-state entrants(grades 1-12) | 1 dose1 dose | Must show 1 dose of Varicella vaccine or verified written proof from doctor that child had chicken pox disease. All students entering California schools for the first time must meet Varicella requirements. Two doses are needed if immunized on or after 13th birthday.  For children under 13 years; 2 doses are needed if immunized on or after 13th birthday. |

**Registration Information**

**New Students to the District**

Please read the following information about enrolling your new student to Pacific Grove Middle School.

Please bring the forms to the office by Tuesday, June 18. Once you bring in your forms, you will receive information to complete registration online. If you are unable to bring the forms before June 18; you can bring them on or after July 22.

**Returning Students to the District**

In mid-July, you will receive an email with information so you can register online.

Student schedules and lockers can be picked up on Monday, July 29 and Tuesday, July 30. You will be able to pick up yearbook flyers, P.E. clothes, sign up for PTSA, Music Boosters and the Youth Center.

**Office Hours**

*Monday, July 22:* Office re-opens at **8:00 am**

*Monday– Friday:* 8:00 am– 4:00 pm.

*Closed for lunch:* 12:00—1:00 pm.

***Monday, July 29th and Tuesday, July 30th:* Office closes** **at 1:00**

The first day of school is Wednesday, August 7.