

PACIFIC GROVE MIDDLE SCHOOL

STUDENT REGISTRATION INFORMATION

Phone (831) 646-6568 Fax (831) 646-6652

See www.pgusd.org for residency requirements and district boundary map

TO REGISTER A NEW STUDENT YOU WILL BE ASKED TO BRING IN THE FOLLOWING DOCUMENTS. If you do not have this with you, you will not be able to register your student.

1. **1st proof of residency:** A **current utility bill** (no older than 30 days) that clearly shows the address where service is being provided and along with your name on the bill– such as PG&E, Cable, Water Company or Garbage Service. The following items are **NOT** permissible as proof of residency: driver’s license, vehicle registration, telephone/cell phone billing, insurance payments, first class mail, PG&E confirmation of service, and past due bills.
2. **2nd proof of residency:** A **current lease/rental contract or current mortgage bill** no older than 30 days (in the event utilities are included in rent /lease agreement that must be clearly stated).
3. Certified Copy of or original Birth Certificate
4. Proof of Immunization ** SEE BELOW FOR REQUIREMENTS
5. If your child was enrolled in Special Education, bring a current IEP

The following items would also be helpful:

1. Current Photo
2. Official or unofficial copy of former school transcripts/checkout sheet/ most recent report card
3. Copy of current standardized Test Scores

Immunization Requirements	To enter or transfer into public and private elementary and secondary schools (grades kindergarten through 12) children under age 18 years must have immunizations as outlined below	
Vaccine	Required Doses	
Polio	4 doses at any age but...	3 doses meet requirements for ages 4-6 if at least one was given on or after the 4 th birthday. 3 doses meet requirement for ages 7-17 years if at least one was given on or after the 2 nd birthday
Diphtheria, Tetanus, and Pertussis Age 6 years and under (Pertussis is required) DTP, DtaP or any combination of DTP or DtaP with DT (diphtheria and tetanus)	5 doses at any age, but...	4 doses meet requirements for ages 4-6 years if at least one was on or after the 4 th birthday
Age 7 years and older (Pertussis is not required) Td, DT, or TdaP or any combination of these but	4 doses at any age,	3 doses meet requirements for ages 7-17 years if at least one was on or after the 2 nd birthday. If last dose was given before the 2 nd birthday, one more (TD) dose is required
7 th grade and 8 th grade Tdap booster	1 dose	Required
Measles, Mumps, and Rubella (MMR) Kindergarten	2 doses	Both on or after 1 st birthday- two doses of measles-containing vaccine required. One dose of mumps and rubella containing vaccine required.
7 th grade	2 doses	Both on or after 1 st birthday
Grades 1-6 and 8-12	1 dose	Must be on or after 1 st birthday
Hepatitis B Kindergarten 7 th grade	3 doses at any age 3 doses at any age	
Varicella Kindergarten-of-state entrants(grades 1-12)	1 dose 1 dose	Must show 1 dose of Varicella vaccine or verified written proof from doctor that child had chicken pox disease. All students entering California schools for the first time must meet Varicella requirements. Two doses are needed if immunized on or after 13 th birthday. For children under 13 years; 2 doses are needed if immunized on or after 13 th birthday.

Registration Information

New Students to the District

Please read the following information about enrolling your new student to Pacific Grove Middle School.

Please bring your proof of residency, birth certificate, immunization records to the office by Friday, June 17. Once you bring in your forms, you will receive information to complete registration online.

Returning Students to the District

In mid-July, you will receive a letter with information on our registration round up.

Student schedules and lockers can be picked up on Monday, July 31 and Tuesday, August 1. You will be able to purchase P.E. clothes, sign up for PTSA, Music Boosters and the Youth Center and pick up yearbook information.

Office Hours

Monday– Friday: 8:00 am– 4:00 pm.

Closed for lunch: 12:00—1:00 pm.

Wednesday, June 21– July 21: Office is closed.

Monday, July 24: Office re-opens.

The first day of school is Wednesday, August 9.